Online Vigilance Clearance System in NTPC

As part of digitalization and paperless office system "***Online Vigilance Clearance of NTPC Module***" was launched on 01.12.2019.

The objective of this initiative is to provide Vigilance status of employees by eliminating paper generation, reducing manual intervention and using technology as an enabler to make the process fast and smooth.

In this module, the requirement of Vigilance Clearance can be raised by the employee himself. This is done online through his ESS (Employee Self Service) system using his login ID. He can specify the purpose of seeking Vigilance Clearance e.g. outside employment, Visa requirement, travel abroad etc.

In addition, the HR (Human Resources) Department can directly raise the requirement of Vigilance Clearance of any employee online for HR purposes like promotions etc. This requirement is sent online to Vigilance Deptt. The system automatically checks whether APR (Annual Property Return) has been submitted by the employee or not. If not submitted, the request is dropped at the end of initiator. If APR is submitted the request is submitted online to Vigilance wherein the requisite details are checked from SAP (Systems, Applications and Products) and MIS records.

The Vigilance status of all employees is updated in SAP records as and when any action is taken by Vigilance Wing. Hence, at the time of process Vigilance Clearance, the online the data is automatically reflected in SAP. However, for any recent cases, the MIS records and current status of any case is also checked and Vigilance clearance accorded.

The system has made the process transparent with the facility of Real Time Tracking of the status by HR Deptt. The system helps in instant retrieval of data and elimination of use of papers and storage space. With the system, the Vigilance Clearance is provided within 01 working day on receipt of the request.